

November 10, 2009

7:00 am

# SPA Board Minutes

Frankie Doodles Restaurant

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**Meeting called by:** Brenda Bray, SPA President      **Type of meeting:** Monthly Board meeting

**Facilitator:** Brenda Bray, SPA President      **Note taker:** Andrew Harbison, student rep.

**Attendees:** Michael Brandt, Brenda Bray, Cris Duvall, Bill Fassett, Michael Glockling, Andrew Harbison, Andrew Helm, Rebecca Hille, Sue Marchi Kellogg, Lori Ruff, Brandy Singer, Michelle Sodorff

**Absent:** Colleen Terriff

## Minutes

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**Agenda item:** Approval of Minutes from 10-13-09      **Presenter:** Brenda Bray

**Discussion:** None

**Conclusions:** Minutes approved for the meeting of 10-13-09

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**Agenda item:** Slate of Officers for 2010      **Presenter:** Brenda Bray

**Discussion:** Bill Fassett cannot be vice president again as he has served two terms. John Griffith does not want to run for a Board position at this time.

**Conclusions:** Michael Brandt will be running for president. Mike Glockling will be running for vice president. Steve Webbenhurst and Susan Lienhard will be running for the two open Board positions. Bill Fassett will be appointed as the Executive Director. Sue Marchi Kellogg will coordinate 2010's Annual Awards Banquet.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ Send voting ballot out to the SPA membership	Bill and Sharon Fassett	ASAP

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**Agenda item:** Budget for 2010/funding model      **Presenter:** Bray/Brandt/Sodorff

**Conclusions:** Approved the proposal to increase membership dues. The next newsletter will explain the increased membership fees.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ Continue thinking of ways to decrease spending and/or get CE's sponsored	All Board Members	N/A

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**Agenda item:** SPA Drug Alerts – Follow up      **Presenter:** Bill Fassett

**Discussion:** We need to change the listed fax number on the SPA Drug Alerts because it is currently a WSU fax number. Sue believes that in the past we would fax the SPA Drug Alert forms to the pharmacies and if/when a doctor wanted to send one, they would need to call a pharmacy and have the pharmacy fax them a Drug Alerts form.

**Conclusions:** The new fax number is (509) 413-1219

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ N/A	N/A	N/A

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**Agenda item:** Committee Report – Annual Awards      **Presenter:** Brandy Singer

**Discussion:** Brandy submitted an acknowledgement of award winners to the Spokesman Review. We will recognize the vendors in the next newsletter. The auction will be ran a little differently next year now that we have had some practice. Andrew Helm's brother (a vendor) commented that they

needed more foot traffic next year, and possibly a stamp card that goes into a raffle to get more visitors to the vendor booths. There is sometimes a \$499 limit on how much companies can spend without going to the next level of authority.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ Thank the vendors and spotlight the award winners in the next newsletter	Andrew Harbison/Helm	N/A

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**Agenda item:** Committee Report – WSPA/Statewide update      **Presenter:** Cris Duvall

**Discussion:** January 24<sup>th</sup> – New Drugs, New Care, New Management with “The Bill and Tom Show”