

June 9, 2009

7:00 am

SPA Board Minutes

Frankie Doodles Restaurant

Meeting called by: Brenda Bray, SPA President **Type of meeting:** Monthly Board meeting

Facilitator: Brenda Bray, SPA President **Note taker:** Andrew Harbison, student rep.

Attendees: Michael Brandt, Brenda Bray, Cris Duvall, Bill Fassett, Michael Glockling, Andrew Harbison, Andrew Helm, Sue Marchi Kellogg, Lori Ruff, Brandy Singer, Michelle Sodorff, Colleen Terriff, and Marguerite Villars

Absent: Rebecca Hille

Minutes

Agenda item: Approval of Minutes from 5-12-09 **Presenter:** Brenda Bray

Discussion: None

Conclusions: Minutes approved for the meeting of 5-12-09

NOTE: Minutes approved for 4-14-09 meeting by email vote.

Agenda item: Community Involvement: House of Charity – Follow Up **Presenter:** Michelle Sodorff

Discussion: Michelle and Sean visited House of Charity to find out needs. Last time a pharmacist went in to help, they got rid of a lot of medications, and the House of Charity was put off by this. The physician will call us if he can think of any pharmacy issues that we can help with.

Conclusions: There is probably not a great deal of help we could offer right now. The House of Charity will call us if they would like help. If they gave a list of supplies needed, we could possibly help with that.

Action items	Person responsible	Deadline
✓ Thank you letter and offer of future assistance with a link to the FDA statement about reusing unit dosed medication from nursing homes and a link to our website	Michelle Sodorff	N/A

Agenda item: How to maintain community involvement **Presenter:** Brenda Bray

Discussion: Wayne Clemens would be willing to help out periodically at the Christ Clinic.

Conclusions: We will continue to figure out how to the work with the community

Agenda item: Update Event Brite Scheduling **Presenter:** Michael Brandt

Discussion: Sharon and Michael have been working on this together. Sharon is able to send Michael a spread sheet of people that have RSVP'd. Marguerite noted that some people do not have access to a computer.

Conclusions: We are testing out Event Brite for the coming CE on June 24 and 25.

Agenda item: Follow Up – ASHP Student Society grant **Presenter:** Brenda Bray

Discussion: We missed the deadline for this year. We can write a grant to get extra funding for student promotion. We could also receive funding for student hospital tours.

Conclusions: We will get started on the grant for next year.

Action items	Person responsible	Deadline
✓ Research and find out more information regarding the grant.	Andrew Helm	N/A

Agenda item: Board member biographies **Presenter:** Brenda Bray

Discussion: We have received a lot of them. Written in paragraph form looks better than bulleted form.

Conclusions: Bill and Sharon Fassett will update the member biographies and resend out to get checked by the Board members.

Action items	Person responsible	Deadline
✓ Update member biographies and resend out.	Bill Fassett	N/A.
✓ Check personal biography for content.	Board members	N/A

Agenda item: SPA Drug Alerts **Presenter:** Brenda Bray and Sue Marchi Kellogg

Discussion: Sue made up a survey and wrote an explanation of the Drug Alerts issue. The Drug Alerts is not actually in existence at this time because Doug is no longer sending them out. Jones still gets calls from doctors and dentists to send out drug alerts. Idea of the survey is to see if there is any interest, where the interest is, and if pharmacies are willing to pay for the service.

Conclusions: Sue will edit the survey and then it will be faxed to the pharmacies that receive drug alerts.

Action items	Person responsible	Deadline
✓ Edit the SPA Drug Alerts survey	Sue Marchi Kellogg	Mid June
✓ Receive completed surveys back	Pharmacies	July 1

Agenda item: Committee Report – Annual Awards **Presenter:** Brandy Singer

Discussion: Some changes are need to the vendor forms and then everyone can help recruit vendors for the banquet. Invitations will be sent out in September. Award nominations should be made in August or early September so the Board can vote at the September meeting. Board members should brainstorm for the type of program. Do we want to split the raffle money again between the student scholarship and some community involvement?

Action items	Person responsible	Deadline
✓ Vendor form revision	Brandy Singer	N/A
✓ Vendor form submission	Vendors	9-30-09
✓ Invitations sent out	Brandy Singer	Sept 09
✓ Award nominations	Board members	Aug/Sep 09

Agenda item: Committee Report – CE update **Presenter:** Michael Brandt

Discussion: None

Conclusions: Keith Campbell will present 'New Agents to Treat Diabetes' on June 24/25.
Steve Setter will present on Sept 16/17.

Agenda item: Committee Report – Student Update **Presenter:** Andrew Harbison

Discussion: We have received seven donations for raffle items for the student scholarship.

Agenda item: Committee Report – Membership Update **Presenter:** Michelle Sodorff
Discussion: Reconciliation of membership lists continues. Sharon is learning Microsoft Access that may be able to help with the discrepancies.
Conclusions: We need to find someone to maintain the membership list. We need to have pharmacy students fill out the membership forms. We need to find a way to keep member information updated.

Agenda item: Committee Report – WSPA/Statewide update **Presenter:** Colleen Terriff and Cris Duvall
Discussion: The Northwest Pharmacy Convention was a success. There is a golf scholarship scramble in Redmond, WA coming up at which the proceeds are split between the UW and WSU College of Pharmacies. The WSPA fall meeting is in Tulalip, WA Nov. 6-8.

Other Information

Resources: Cris Duvall had packets from the DEA about theft prevention.
Special notes: Agenda issue: Pharmacy Technician student status has been deferred to the next meeting. Andrew Helm reported about attending the NCPA National Legislative Day in Washington D.C. SPA Newsletter items are needed by the end of the week or the first of next week.
